



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium**

Minutes of the meeting of the Llwydcoed Crematorium meeting held on Tuesday, 28 May 2019 at 2.00 pm at the Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil.

**County Borough Councillors - Llwydcoed Crematorium Members in attendance:-**

**Merthyr Tydfil County Borough Councillors**

Councillor M Colbran, Councillor J Thomas,  
Councillor D Isaac and Councillor D Chaplin

**Rhondda Cynon Taf County Borough Councillors**

Councillor A Fox    Councillor H Boggis  
Councillor G Jones    Councillor A Crimmings

**Officers in attendance**

Ms L Coughlan, Solicitor  
Mr S Preddy, Group Accountant  
Ms J Lewis, Bereavement Services Manager

**1        APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Borough Councillor K. Morgan (Rhondda Cynon Taf County Borough Council).

**2        DECLARATION OF INTEREST**

There were no declarations of interests in matters pertaining to the agenda.

**3        ELECTION OF CHAIRMAN OF LLWYDCOED CREMATORIUM JOINT COMMITTEE FOR 2019-20**

**RESOLVED** to elect County Borough Councillor D. Isaac as Chairman of the Joint Committee for the 2019-20 municipal year.

**4        APPOINTMENT OF VICE-CHAIRMAN OF THE LLWYDCOED CREMATORIUM JOINT COMMITTEE FOR 2019-20**

**RESOLVED** to appoint County Borough Councillor H. Boggis as Vice-Chairman of the Joint Committee for the 2019-20 municipal year.

**5        MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 19<sup>th</sup> March 2019.

**6 REPORT OF THE BEREAVEMENT SERVICES MANAGER**

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting and following consideration thereof, it was **RESOLVED** to note the information.

**7 REPORT OF THE TREASURER  
DRAFT ANNUAL RETURN FOR THE YEAR END 31 MARCH 2018**

Members considered the report of the Treasurer.

Members were provided with information relating to:

- The financial performance and movement of usable reserves
- Balance Sheet for the year ended 31<sup>st</sup> March 2019
- General Fund Balances 2013/14 to 2018/19

and following consideration thereof, it was **RESOLVED** –

- (1) To note the report.
- (2) To note the unaudited Annual Return for the year ended 31<sup>st</sup> March 2019 as presented.
- (3) That the Chairman of the Joint Committee signs the Approval and Certification Section of the Annual Return.
- (4) To note and approve the Internal Audit Final Report

**8 ANY OTHER BUSINESS**

Members raised concern with regard to the overspill of the car park at Llwydcoed Crematorium during cremation ceremonies.

Following discussions, it was **RESOLVED** to undertake a feasibility test at the site to assess the parking issues raised.

In response to a query raised in relation to the fixed camera systems at Llwydcoed Crematorium it was reported that this issue would be reviewed in the near future.

**This meeting closed at 2.23 pm**

**Chairman.**